

TESTING CENTER

Location: Room D08

Staff: Lauren Lloyd

Time: Tuesday 2:50 – 4:00
Wednesday 2:50 – 4:00

Purpose: Students may take tests or complete formal assessments including essays.

Design: No talking test-taking atmosphere where the assessments are proctored; cell phones are prohibited and computers may only be used if arrangements are made with test examiner.

How to Refer a Student: Referral to the Testing Center. The referring teacher will place the assessment in the test examiner's mailbox before 2:41 on the day of the student's exam. If a computer is required, then the referring teacher will notify the test examiner prior to exam.

TUTORIAL CENTER

Location: Library

Staff: Theresa Cook, Martin Johnson, Doug Warner & **Peer Tutors**

Time: Monday 2:45pm – 4:00pm
Tuesday 2:45pm – 4:00pm
Wednesday 7:30am – 8:00am
2:45pm – 4:00pm
Thursday 7:30am – 8:00am
2:45pm – 4:00pm

Purpose: Students will receive academic support and tutoring from teachers or peer tutors; students will have access to computers, printers, textbooks, and other available resources.

Design: Collaborative work environment where students, teachers, and peer tutors promote learning.

How to Refer a Student: Informally refer a student verbally or with a pass; assign as an option before formally assigning detention.

DETENTION

Location: Room K01

Staff: Carrie Beauchamp, Constance Boyd, Jason Mullikin, Bill Rotella

Time: Wednesday 3:00 – 5:00
Thursday 3:00 – 7:00
Saturday 8:00 – 12:00

Purpose: Behavior consequence due to defiance, incomplete or missing assignments; student was given opportunity to use Tutorial Center and did not attend.

Design: Quiet atmosphere where students will complete assignments.

How to Refer a Student: Referral through Student Services; students may be assigned one, two, or four hours of detention.

