



# Steps to Completing the Community College Process

Application

Activate Email

Online Orientation

Financial Aid

Placement Test & Advising

NEW! SINGLE SIGN IN FOR EMAIL AND WEBADVISOR

**Email Username:** Community college student ID number followed by @my.scccd.edu  
**Example:** 0123456@my.scccd.edu

**WebAdvisor Username:** Community college student ID number

**Password:** First initial (upper case), last initial (lower case), and 6-digit date of birth  
**Example:** John Smith would be Js122597

## Step #1: Application

[www.scccd.edu/apply](http://www.scccd.edu/apply)



Most seniors had an opportunity to complete their community college application on September 13th in Govt/Econ classes. Any student who did not complete and/or finish the application on September 13th must submit it on their own time.

## Step #2: Activate SCCCD Email Account

[mail.office365.com](http://mail.office365.com)



2-3 days after applying, check your personal email account for an email from SCCCD which will contain your community college student ID and instructions on how to activate your SCCCD email account.

## Step #3: Complete "New Student Online Orientation" via WebAdvisor

[webadvisor.scccd.edu/](http://webadvisor.scccd.edu/)



Opens at 8am



WebAdvisor is the online system that allows students to complete orientation, register for classes, check grades, view financial aid information, etc. **The orientation will take approximately 30 to 45 minutes to complete.**

Community College Help Desk: 559-499-6070

## Step #4: Financial Aid Deadline: File your FAFSA by March 2.

[fafsa.ed.gov](http://fafsa.ed.gov)



The 2017-2018 FAFSA application opened October 1, 2016. Must submit by March 2 for Cal Grant consideration. **The application will be completed using 2015 tax data.** Cal Grant GPA Verification is automatically submitted by CUSD.

FAFSA Help Desk: 800-433-3243

## Step #5 & #6: Placement Testing & Advising



Placement Test/Advising  
(Library and Cafeteria)  
3:00pm - 6:00pm



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## Step #7: REGISTRATION



Complete the entire Registration-To-Go process by April 18th to be eligible to register for classes between April 26-28, 2017. Registration date will be assigned based on the date/time the student completed the "New Student Online Orientation." Check your registration date on WebAdvisor--see "Registration Eligibility" link.